



YOUR SOLICITORS

YOUR BUSINESS

## Starting or buying a small business?

Setting up in business is an exciting process, but it is important not to overlook the legal requirements that need to be put in place. We are committed to supporting small businesses and our Small Business Service will take care of things for you at real value for money fixed prices.

**YOUR LEGAL CHAMPION**  
When you need support, we're the business



# Avoid the pitfalls with practical advice

Good legal advice at the outset helps you choose the right business structure and professional agreements with which to manage your business, reducing risk and saving you money.



## Business start up packages

### “Going it alone”

#### Sole trader - £500 + VAT

- Terms & Conditions of Trade
- Standard Contract of Employment
- Disciplinary Policy
- Grievance Policy

### “It takes two”

#### Partnership - £750 + VAT

- Partnership Agreement
- Terms & Conditions of Trade
- Standard Contract of Employment
- Disciplinary Policy
- Grievance Policy

### “Limited liability”

#### Limited Company/LLP - £950 + VAT

- Shareholders/Members Agreement
- Terms & Conditions of Trade
- Company/LLP Formation
- Standard Contract of Employment
- Disciplinary Policy
- Grievance Policy

**Business sale or purchase package - £750- £1,000 + VAT** depending on work involved.

Contact Lucy Hall or Jackie Dodd now on **01752 203500** or email [enquiries@gillakaster.com](mailto:enquiries@gillakaster.com)

Terms and conditions apply, see [www.gillakaster.com/smallbusiness](http://www.gillakaster.com/smallbusiness)

YOUR BUSINESS

YOUR CONVEYANCING

YOUR EMPLOYMENT

YOUR FAMILY

YOUR INJURY

YOUR LITIGATION

YOUR WILLS, TRUSTS & TAXES

[www.gillakaster.com](http://www.gillakaster.com)

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Gill Akaster LLP, 25 Lockyer Street, Plymouth. PL1 2QW OC344691

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